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*Employee Council
Chair*

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
JULY 19, 1982

7:00 P.M.

The special meeting of the Board of Trustees was called to order by Chairman Sterling Munro at approximately 7:05 P.M. in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Robert A. Case, II
Mrs. Linda Clifton
Mr. James S. Hogan, Vice-Chairman
Mr. Sterling Munro, Chairman

Absent

Mr. Thomas Galbraith

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

The minutes of the special meeting of May 14, 1982 and of the regular meeting of June 18, 1982 were approved as submitted.

CHANGES TO THE AGENDA

No changes were made to the agenda distributed.

REPORTS

Faculty appointments, temporary or part-time

The following faculty appointments, temporary or part-time were reported:

Joyce L. Alves, Assistant Professor of Foods and Nutrition,
effective for the 1982-83 academic year only

Notification to potential candidate, William R. Wilson, of
inability to employ for a position in the Department of English
due to budget reductions

Appointment of Adjunct Professor

The appointment of David L. Hill as Adjunct Assistant Professor of Business Administration for Spring Quarter 1982 only was reported.

Appointment of Civil Service Exempt Staff

The appointment of James Chatters as Project Director of the Chief Joseph Dam project, a civil service exempt, non-faculty, non-tenure track position, was reported to the Board for the period June 17, 1982 to June 16, 1983.

Resignation of faculty

The resignation of Dr. Janet M. Reinhardtson, Assistant Professor of Education, was reported to the Board effective July 22, 1982.

Resignation of Civil Service Exempt staff

The acceptance of the resignation of Dr. William L. Benson from his position as Assistant Vice President for Off-Campus Programs was reported to the Board, effective August 31, 1982.

COMMUNICATIONS

The Chairman acknowledged receipt of a letter addressed to the Board of Trustees from students and alumni in appreciation of Dr. Robert Wieking of the Department of Technology and Industrial Education.

EXECUTIVE SESSION

The Chairman called an Executive Session at 7:14 p.m.

RECONVENED

The Board reconvened in open session at 7:35 P.M.

OLD BUSINESS

The matter of Garrison/Evanson (a request for Board review of the decision of the Board of Academic Appeals, receipt of which was acknowledged by the Board in its regular meeting of June 18, 1982) came before the Board at this time.

MOTION NO. 5602: Mr. Hogan moved, seconded by Mr. Case, that the Board not consider this appeal for review. Motion carried.

It should be noted in the file that the Board has refused to take the appeal under consideration.

NEW BUSINESSFaculty appointment

MOTION NO. 5603: Mr. Case moved, seconded by Mr. Hogan to approve the appointment of Judith E. Capper as Assistant Professor of Music for the period September 15, 1982 to June 15, 1983. Motion carried.

Retirement of Faculty

The President asked Dean Williams to address the Board concerning the request for retirement by Orval Putoff, Associate Professor in the Department of Psychology. In response, Dean Williams reviewed the career of Dr. Putoff and spoke of his academic accomplishments.

MOTION NO. 5604: Mrs. Clifton moved, seconded by Mr. Hogan, to approve the request for retirement of Orval Putoff from his position as Associate Professor in the Department of Psychology effective August 20, 1982, and grant him the status of Emeritus Professor of Psychology. Motion carried.

The Board expressed its appreciation and best wishes to Dr. Putoff.

Dean Williams was asked to present the request for retirement of Howard B. Robinson, Associate Professor in the Department of Psychology to the Board. On completion of his remarks, the following motion was made:

MOTION NO. 5605: Mr. Hogan moved, seconded by Mr. Case, that the Board approve the request for retirement of Howard B. Robinson, Associate Professor in the Department of Psychology, effective December 31, 1982 and grant him the status of Emeritus Professor of Psychology. Motion carried.

The Board expressed its gratitude for the 25 years of service by Professor Robinson and wished him well in the future.

Award of Baccalaureate Degree Posthumously

President Garrity reported that a Central student, Jeffery Jerome Slack, was a victim of drowning this summer. Jeffery had completed the requirements for a B.S. degree in Business, and it is recommended that the degree be awarded to him, posthumously.

MOTION NO. 5606: Mr. Hogan moved, seconded by Mrs. Clifton, that the Bachelor of Science degree in Business be awarded to Jeffery Jerome Slack, posthumously. Motion carried.

The Chairman asked that the sympathy of the Board be expressed to the family of Jeffery Slack.

1983 Budget

President Garrity presented background information to the Board of Trustees and related to them the most recently mandated budget reduction order received

from the Governor. The Legislature has met and made its decisions including a reduction for Central of \$967,000. In a separate action, the Legislature passed Senate Bill 5033 which gave certain authority to the Governor to accomplish further reductions in expenditures of the state from the State General Funds in the amount of \$20,000,000.

Subsequently, the Governor issued a memorandum outlining his general approach to handling the \$20,000,000 stating he wishes to take three actions:

1. implementation of a lag payroll;
2. voluntary leave without pay;
3. across-the-board expenditure reductions, excepting K-12.

Item number 3 is of primary concern at this time. The Office of Financial Management has not formally advised us of the final figure assigned to CWU but we are estimating our share of the \$20,000,000 at approximately \$326,000 for a total reduction of \$1,293,000 in this latest budget decrease.

The augmented budget committee, the Senate Executive Committee, and the Academic Vice President have already begun work. From the first the budget group has had as its clear objective to do as much as it could to protect the instructional programs of the University and to try to minimize the impact on instruction.

The president reviewed the information given the Board which the budget group had determined to be reasonable target figures for reductions across the budgets of the University stating that the administration had tried to examine all the options which they would now like to share with the Board.

As mentioned, instruction was the primary area of concern. Another area of concern which has a direct impact on students is that of Student Services. The budget of the Student Services area has been significantly reduced over the last several years and we found ourselves confronted with options which were very difficult. One set of options involved reduction of positions which we would like the opportunity to discuss with the Board in Executive Session.

In the Library and Business Affairs areas, reductions in personnel would also be necessary.

The Chairman called for an Executive Session requested by the president to hear advice of Counsel and consider personnel matters, and invited the Chair of the Faculty Senate and the Assistant Attorney General to join the Board members.

EXECUTIVE SESSION

Executive session called at approximately 8:24 P.M.

RECONVENED

The Board reconvened in open session at approximately 11:38 P.M. at which time the Chairman apologized for the length of the executive session.

MOTION NO. 5607: Mr. Case moved, seconded by Mrs. Clifton, that resolution #82-2 authorizing an emergency mandatory health fee of \$3.00 per regular quarter per on-campus student for the 1982-83 academic year only in order to meet a portion of the designated budget reductions imposed by the Legislature be adopted. Motion carried.

The Chairman returned to the consideration of the budget item.

President Garrity stated that every effort will be made to minimize the impact on incumbents, services or faculty but that it is inescapable that some layoffs will occur as a result of these mandated reductions. If the Board adopts this proposal, it is our intent to proceed under the policies of the University and put together the details of the budget plan and layoffs and share that with the University community and ask for comments with as much dispatch as possible.

MOTION NO. 5608: Mr. Hogan moved, seconded by Mrs. Clifton that the proposed budget reduction plan be adopted as presented with the understanding that if the final reduction figure for Central is less than the estimated \$1,293,000 the President of Central Washington University is authorized to hold such amount in reserve for future consideration by the administration and action by the Board. Motion carried.

Mrs. Clifton stated her belief that in view of the magnitude of this cut coming on top of the kinds of cuts already made, it is significant that our actions reflect our continuing commitment to maintain the Instructional programs and the Library Services as much as possible, and to cut those areas the least because it reflects what we believe to be the heart of this University. It is also important to note that we and the public would be kidding ourselves if we think the students and the state of Washington will not suffer as a result of this series of reductions.

Chairman Munro stated that the budget the President has presented makes a monumental attempt to execute the policies of the University the Board has supported to make the impact on the instructional programs the least possible. None of us are pleased with the cuts, but we are pleased at the way the University is proceeding to deal with it.

Mr. Case added his appreciation of the kind of financial administration Central is fortunate to have. He expressed his belief that without this level of financial expertise, the instructional programs may have been far less protected.


The final item of the agenda was deleted.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for September 24, 1982 at 7:00 P.M. in Room 143, Bouillon Hall.

ADJOURNMENT

The meeting was declared adjourned at 11:55 P.M.


 Gloria Craig
 Secretary to the Board
 of Trustees, CWU


 Sterling Munro, Chairman
 Board of Trustees, CWU

TESTIMONY

WITNESSES

Noted and signed by the Board of Trustees, CWU, at its meeting held on the 11th day of May, 1964.

WITNESSES

The Board of Trustees, CWU, met on the 11th day of May, 1964, at 11:55 P.M. and adjourned at 11:55 P.M.

RESOLUTION NO. 82-2

A resolution of the Board of Trustees of Central Washington University authorizing a temporary emergency health fee of \$3.00 per regular quarter for all on-campus registered students.

WHEREAS, RCW 28B.15.100 provides as follows:

"The board of regents or board of trustees at each of the state's regional and state universities and at The Evergreen State College shall charge to and collect from each of the students registering at the particular institution for any quarter or semester such general tuition fees, operating fees, services and activities fees, and other fees as such board shall in its discretion determine, . . ."

BE IT THEREFORE RESOLVED, That under the provisions of RCW 28B.15.100, the Board of Trustees of Central Washington University authorizes an emergency mandatory health fee of \$3.00 per regular quarter per on-campus student for the 1982-83 academic year only in order to meet a portion of the designated budget reductions imposed by the legislature.

ADOPTED THIS 19th day of July, 1982.

APPROVED:

BY:

Steeling Munn
Chairman, Board of Trustees
Central Washington University

ATTEST:

Gloria Craig
Secretary, Board of Trustees
Central Washington University